



General guidelines
regarding
external inventors and ideas offered to the Volvo Group

The Volvo Group (hereafter Volvo) frequently receives offers concerning ideas and inventions from people outside the Volvo organisation. To be able to meet the interests of both parties and to achieve a good, mutual understanding, we ask you herewith to study these general guidelines and send us your written acceptance before we take your offer into consideration.

Protection of the idea / invention

Before sending Volvo your offer, you should have taken the necessary steps to assure the legal sole right to your idea/invention, i.e. a patent or design patent protection. If a patent application has been filed and if the offer concerns the technique in this patent application, we ask you to send us a copy of it. Any other information voluntarily delivered to Volvo on your own initiative, not legally protected, will entail that Volvo can, and may, deal with the information on its own accord.

Documentation

Volvo will consider only written offers. These must be copies as Volvo will not take the responsibility for original documents.

Volvo's handling of the offer

Your offer will be dealt with and responded to as soon as possible. However, if a study has to be performed by various departments, a response of the offer might be delayed. It is thus impossible to state a specific time within which the offer will be responded to.

Volvo reserves the right to decline offers without signifying the cause hereof. Furthermore, Volvo disclaims all legal responsibility regarding the evaluation of the idea/invention.

The content of the idea/invention

Volvo cannot reveal own activities within the technical area of the idea/invention. In order to avoid that the interests of Volvo and of persons offering ideas collide, Volvo might need to compare offers received earlier and to that extent Volvo reserves the right to keep copies of Your offer in its records, within Volvo Technical Secretariat. The idea/invention received from You will not withdraw Volvo the right to oppose the validity of a now or later received patent.

Compensation

Compensation for offers that are not covered by patent or design patent protection, will be decided in accordance with Volvos guidelines for compensation to employed inventors. Concerning offers protected by a patent or a design patent the matter of compensation is decided through negotiations.

Any matter regarding the legal effect of these guidelines should be submitted to your legal advisor. Volvo cannot assume any obligations whatsoever concerning costs for legal or other consultation in connection with your offer.

Yours sincerely,

VOLVO TECHNOLOGICAL DEVELOPMENT CORP.

Monica Wässing

I hereby certify that I have studied and accept the above guidelines and confirm that I understand the significance of the same. Furthermore, I certify that my offer is delivered to Volvo on my own initiative.

Place and date

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Signature and adress

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