



**June 23, 2020**

LVO Employees:

This is to inform you that one of our colleagues has tested positive for COVID-19. The employee has not been in the plant since Friday, June 19, 2020. The total number of COVID-19 cases at LVO is now 2, with one active case.

On Friday we completed a cleaning and disinfection of the immediate workspace and tools, consistent with CDC and OSHA guidelines. As an extra precaution upon learning the status had changed to a COVID-19 positive case, we activated our protocols and will perform a deep clean and further disinfection of the area this afternoon.

Individuals who may have been in close contact with this individual have been notified and will self-monitor for any symptoms.

Temperature checks, wearing masks, face shields and maintaining social distance are controls we have in place to lower the risk of COVID-19 transmission in our facilities. Wearing a mask during your shift remains a mandatory requirement. Where environments make it challenging to maintain six foot distance, face shields must be worn in addition to a mask.

While Lehigh Valley is transitioning to green status this Friday, COVID-19 is still present and active in the community. It is our expectation that all employees continue to follow the protocols we have in place to minimize further spread of the disease.

The health and wellbeing of our employees is our first priority and we wish our colleague a fast recovery. We are committed to taking all steps necessary for maintaining a healthy work environment and keeping you informed.