



**March 25, 2020**

Dear LVO Employees,

We have taken the decision to remain closed. For now that means we are closed at least through April 3, 2020.

We have received approval from the Pennsylvania governor's office to remain open, but have chosen not to at this point for the safety of all our employees. We will reevaluate the situation every week, together with our sister plants in the Volvo Group, to decide when the time is right to restart.

There are still some activities ongoing at our sites, such as receiving and shipping material to our customers, maintaining critical equipment, planning activities for a smooth restart, and contractor work connected to chassis insourcing. All this is done in a safe way, keeping social distancing.

Employees will not be permitted in the facilities unless you have been directed to report to your work site by your Manager / Supervisor.

During your continued time away from the workplace, we ask all employees to take the necessary steps to protect yourselves, your families, and your community from opportunities for exposure to the virus. If you must go out for necessities, please follow social distancing guidelines and maintain at least 6 feet of space between yourself and others.

We will provide additional updates as information becomes available.

Stay Calm. Stay Safe. Stay Home.