



May 18, 2020

## Special Announcement

### Do Not Enter LVO Restrooms when “Closed for Cleaning” Sign is Posted

Lehigh Valley Operations (LVO) is taking extra precautions to provide a safe and healthy working environment for our employees during the coronavirus outbreak.

Extra activities include increased cleaning throughout our facilities, and all restrooms are now cleaned twice per shift with a deep cleaning performed on third shift.



The increased cleaning does require restrooms to be temporarily closed while maintenance is being conducted. When the “Closed for Cleaning” sign is posted, please be considerate our team members maintaining our facilities. Please use another restroom as close to your assigned work area as possible, and do not enter any LVO restroom at any time while maintenance is underway.

We are all adjusting to new ways of living and working, and the increased cleaning required to avoid the spread of COVID-19 does take some extra time. We are all in this together. Thank you for your cooperation and understanding.